

Counselling and Child Protection Department:

Post Designation: Social Worker

Period: Twelve months (12) Renewable 15 May 2024 -April 2025

Location Duty station: Tsumeb – Dundee Precious Metals

Closing Date for Applications: 26 April 2024

Minimum Requirements:

- B A degree in social work, with **more than three years'** experience in the field.
- Registration as a Social worker with the Health Professional Council of Namibia
- A valid driver's license (Code B)
- Valid Police Clearance Certificate

Supplementary Requirements:

- Knowledge and Experience in Counselling, Case Management and Employee Wellness.
- Excellent oral and written skills, ability to perform under pressure, and advanced computer literacy.
- Extensive experience in Mental Health and Counselling.
- Experience in project coordination and management.
- Own Vehicle will be an advantage.

Key Responsibilities:

- Provide strategic coordination for Employee Wellness and Counselling onsite at Dundee Precious Metals.
- Evaluate, interpret, and apply all policies and procedures relating to the social work services for staff, management, and clients.
- Network with relevant agencies for effective referrals and collaborations.
- Manage outreach and awareness raising on employee wellness and national advocacy.
- Ensure integration of social work with other counselling activities and programmes for holistic approach.
- Review and update social work and documentation regularly for completeness and accuracy.
- Offer high level psychosocial support to clients and their families.
- Manage reporting and impact measurement for all the areas of social work.

Enquiries: Ms. Zelnadia De Waal (061 226 889).

PLEASE email your CV and Qualifications to HR Department (Ms. Sharisa Visagie) Email: hr@lifeline.org.na

Final Date for submission: 26 April 2024

As per Affirmative Act, 29 of 1998, Namibian Citizens from disadvantaged groups are and persons with disability groups will receive preferential treatment and are encouraged to apply.