



Counselling and Child Protection Department:

Post Designation:	Senior Social Worker
Period:	One year fixed term (Renewal)
Closing Date:	18 March 2022
Location:	Windhoek, Head Office

Minimum Requirements: B A degree in Social work, with more than three years experience in the field.

Registration as a Social worker with the social worker and Psychology Council. A valid driver's license (Code B), Have a valid designation certificate.

Supplementary Requirements:

- Knowledge and Experience in Child Protection and Case Management.
- Excellent oral and written skills, ability to perform under pressure, and advanced computer literacy.
- Extensive experience in Mental Health and Counselling.
- Experience in project coordination and management

Key Responsibilities:

- Provide strategic coordination for child protection within the counselling department. Coordinate child protection program development and strategic growth of child protection within the department to ensure targets and goals are met.
- Evaluate, interpret and apply all policies and procedures relating to the social work services for staff, management and clients.
- Network with relevant agencies for effective referrals and collaborations.
- Control and supervise the work of social worker and ensure they are scheduled according to requirements.
- Ensure integration of social work with other counselling activities and programmes for holistic approach.
- Review and update social work and child protection documentation regularly for completeness and accuracy.
- Offer high level psychosocial support to clients on deserving cases.
- Manage reporting and impact measurement for all the areas of social work.

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